SUMMARY:

This position is part-time. 20-25 hours per week.

Under basic supervision, operates, maintains, and performs preventable maintenance on pumps, lift stations, wastewater treatment facilities, and related equipment; performs duties relating to wastewater quality. Will perform related work as assigned.

ESSENTIAL FUNCTIONS:

• Work independently on a variety of assigned tasks.
• Inspect, operate, test, maintain wastewater treatment facilities, including screening and grit removal equipment, pumping equipment, chemical feed systems, aerated lagoon systems, sewer lift stations, pipe systems, telemetry systems and equipment associated with wastewater treatment and collection.
• Locates city owned utility sewer lines.
• Perform all aspects of sampling, monitoring and testing required to maintain compliance with Federal, State and Local regulations governing the wastewater processes.
• Perform daily checks of the wastewater systems.
• Maintain, record and log a variety of readings and reports.
• Responds to wastewater customer issues and complaints; perform inspections on new and replacement utility construction.
• Assist with general upkeep of the wastewater facilities; mowing, spraying, fence repairs, cleaning, etc …
• Maintaining chemical feed systems.
• Performs minor maintenance of city owned vehicles, buildings, equipment and machinery.
• Attend schooling and training to meet and maintain certification on wastewater licenses.
• Assists with snow removal which may include, plowing, blowing, shoveling, sanding and hauling.
• At times, may be permitted to enter and work in permitted confined spaces and underground trenches.
• Need to be able to respond to emergencies.
• May assist other departments as needed.
• Other duties as assigned that deals with the daily operation of the public works department.

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of:

• Construction codes, technical specifications and ordinances.
• Construction equipment and maintenance; vehicle maintenance.
• Record keeping and report writing.

Ability to:
• Operate heavy duty equipment including backhoe excavator, mini excavator, skid steer loader.
• Understand verbal and written directions and instructions.
• Work safely and properly around hazardous waste and materials; and
• Interact effectively with city officials, administrators, co-workers, contractors, construction workers and the general public.

Skill in:
• Using computer equipment for reports and emails.

**MINIMUM QUALIFICATIONS:**

**EDUCATION AND / OR EXPERIENCE:**

High school diploma or general education degree (GED); Education, Experience and Technical training is desired but not required.

**CERTIFICATIONS:**

• Valid Utah Commercial Driver’s License (CDL) Class B with Hazardous Materials Endorsement (requires TSA background approval) is required or must be obtained within six (6) months of hire
• Must possess or obtain within two (2) years of hire a State of Utah Wastewater Collection Operator Certification – minimum Level II
• Must possess or obtain within two (2) years of hire a State of Utah Wastewater Treatment Operator Certification – minimum Level II
• Must be a certified flagger or able to become one

**PHYSICAL REQUIREMENTS:**

• Have the ability to descend and climb into manholes, pump stations and vaults.
• Have the ability to lift 50 pounds.
• Have adequate respiratory function to utilize a breathing apparatus.
• The ability to work independently without supervision.

**PAY LEVELS AND RANGES BASED ON OPERATOR LEVEL:**

**CERTIFICATION CLASSIFICATION TO LEVEL GRADE OPERATOR**

Typical hiring range based on certifications and experience

Level 1 – No certification – Operator has no certifications; $17.33–$23.10 per hour

Level 2 – 1st certification – Operator is classified as a minimum Level II operator with 1 certification; $19.25–$25.67 per hour

Level 3 – 2nd certification – Operator is classified as a minimum Level II operator with 2 certifications; $21.39–$28.52 per hour

Level 4 – 3rd certification – Operator is classified as a minimum Level II operator with 3 certifications; $23.77–$31.69 per hour
Disclaimer: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, requirements or knowledge, skills and abilities.

Date prepared: May 2018; Updated: October 2020