SUMMARY:
Under basic supervision, operates, maintains, and performs preventable maintenance on City springs, wells, tanks, pumps, and related equipment; performs duties relating to water quality, including water quality sampling and cross-connection control programs; and performs related work as assigned.

ESSENTIAL FUNCTIONS:

- Work independently on a variety of assigned tasks.
- Inspect, operate, test, maintain a variety of water well and pumping equipment, water storage facilities, pipe systems, chemical feed systems, telemetry systems and equipment associated with culinary water delivery.
- Locates city owned water utility lines.
- Perform all aspects of sampling, monitoring and testing required to maintain compliance with Federal, State and Local regulations governing the water processes.
- Perform daily checks of the water systems.
- Clean and flush the culinary water system; respond to customer water quality inquires.
- Maintain and ensure the adequate supply of water in the cities reservoirs and in the water system.
- Maintain, record and log a variety of readings and reports.
- Assigned duties associated with the cross-connection control program; which could include hazard assessments, compliance checks and on-going enforcement of the program.
- Read, installs, repairs to the city’s water distribution metering system.
- Responds to water customer issues and complaints; perform inspections on new and replacement utility construction.
- Assist with general upkeep of the water facilities; mowing, spraying, fence repairs, cleaning, etc …
- Maintaining the hydrant flushing program; valve operation and maintenance program; and keeping appropriate records.
- Maintaining chemical feed systems.
- Performs minor maintenance of city owned vehicles, buildings, equipment and machinery.
- Attend schooling and training to meet and maintain certification on water and wastewater licenses.
- Assists with snow removal which may include, plowing, blowing, shoveling, sanding and hauling.
- At times, may be permitted to enter and work in permitted confined spaces and underground trenches.
- Need to be able to respond to emergencies.
- May assist other departments as needed.
- Other duties as assigned that deals with the daily operation of the public works department.
KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of:
- Construction codes, technical specifications and ordinances.
- Construction equipment and maintenance; vehicle maintenance.
- Record keeping and report writing.

Ability to:
- Operate heavy duty equipment including backhoe excavator, mini excavator, skid steer loader.
- Understand verbal and written directions and instructions.
- Work safely and properly around hazardous waste and materials; and
- Interact effectively with city officials, administrators, co-workers, contractors, construction workers and the general public.

Skill in:
- Using computer equipment for reports and emails.

MINIMUM QUALIFICATIONS:

EDUCATION AND / OR EXPERIENCE:

High school diploma or general education degree (GED); Education, Experience and Technical training is desired but not required.

CERTIFICATIONS:

- Valid Utah Commercial Driver’s License (CDL) Class B with Hazardous Materials Endorsement (requires TSA background approval) is required or must be obtained within six (6) months of hire
- Must possess or obtain within one (1) year of hire a State of Utah Water Distribution Operator Certification – minimum Level II
- Must possess or obtain within three (3) years of hire a State of Utah Cross-Connection Control Program Administrator Certification
- Must be a certified flagger or able to become one

PHYSICAL REQUIREMENTS:

- Have the ability to descend and climb into manholes, pump stations and vaults.
- Have the ability to lift 50 pounds.
- Have adequate respiratory function to utilize a breathing apparatus.
- The ability to work independently without supervision.

PAY LEVELS AND RANGES BASED ON OPERATOR LEVEL:

CERTIFICATION CLASSIFICATION TO LEVEL GRADE OPERATOR

Typical hiring range based on certifications and experience

Level 1 – No certification – Operator has no certifications; $17.33–$23.10 per hour
Level 2 – 1st certification – Operator is classified as a minimum Level II operator with 1 certification; $19.25-$25.67 per hour

Level 3 – 2nd certification – Operator is classified as a minimum Level II operator with 2 certifications; $21.39-$28.52 per hour

Level 4 – 3rd certification – Operator is classified as a minimum Level II operator with 3 certifications; $23.77-$31.69 per hour

Disclaimer: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, requirements or knowledge, skills and abilities.

Date prepared: May 2018; Updated: October 2020