



Water and Wastewater Department

Water and Wastewater Operator, Level I-IV

Date Prepared: May 2018

SUMMARY:

Under basic supervision, operates, maintains, and performs preventable maintenance on City springs, wells, tanks, pumps, lift stations, wastewater treatment facilities, and related equipment; performs duties relating to water and wastewater quality, including water quality sampling and cross-connection control programs; and performs related work as assigned.

ESSENTIAL FUNCTIONS:

- Work independently on a variety of assigned tasks.
- Inspect, operate, test, maintain a variety of water well and pumping equipment, water storage facilities, pipe systems, chemical feed systems, telemetry systems and equipment associated with culinary water delivery.
- Inspect, operate, test, maintain wastewater treatment facilities, including screening and grit removal equipment, pumping equipment, chemical feed systems, aerated lagoon systems, sewer lift stations, pipe systems, telemetry systems and equipment associated with wastewater treatment and collection.
- Perform all aspects of sampling, monitoring and testing required to maintain compliance with state and Federal State and Local regulations governing the water and wastewater processes.
- Perform daily checks of the water and wastewater systems.
- Clean and flush the culinary water system; respond to customer water quality inquiries.
- Maintain and ensure the adequate supply of water in the cities reservoirs and water system.
- Maintain, record and log a variety of readings and reports.
- Assigned duties associated with the cross-connection control program.
- Read, installs, repairs to the city's water distribution metering.
- Responds to water and wastewater customer issues and complaints.
- Assist with general upkeep of the water and wastewater facilities; mowing, spraying, fence repairs, cleaning, etc ...
- Performs minor maintenance of city owned vehicles, buildings, equipment and machinery.
- Attend schooling and training to meet and maintain certification on water and wastewater licenses.
- Assists with snow removal which may include, plowing, blowing, shoveling, sanding and hauling.
- Need to be able to respond to emergencies.
- May assist other departments as needed.

- Other duties as assigned the deals with the daily operation of the public works department.

MINIMUM QUALIFICATIONS:

EDUCATION AND / OR EXPERIENCE

High school diploma or general education degree (GED); Education, Experience and Technical training is desired but not required.

CERTIFICATIONS

- Valid Utah Commercial Driver's License (CDL) Class B is required or must be obtained within six (6) months of hire.
- Must possess or obtain within one (1) year of hire a State of Utah Wastewater Treatment Operator Certification – minimum Level II
- Must possess or obtain within two (2) years of hire a State of Utah Wastewater Collection Operator Certification – minimum Level II
- Must possess or obtain within one (1) year of hire a State of Utah Water Distribution Operator Certification – minimum Level II

PAY LEVELS AND RANGES BASED ON OPERATOR LEVEL:

CERTIFICATION CLASSIFICATION TO LEVEL GRADE OPERATOR

Typical hiring range based on certifications and experience

Level 1 – No certification – Operator has no certifications; \$16.82–\$19.17 per hour

Level 2 – 1st certification – Operator is classified as a minimum Level II operator with 1 certification; \$18.69-\$21.30 per hour

Level 3 – 2nd certification – Operator is classified as a minimum Level II operator with 2 certifications; \$20.77-\$23.67 per hour

Level 4 – 3rd certification – Operator is classified as a minimum Level II operator with 3 certifications; \$23.07-\$26.30 per hour

PHYSICAL REQUIREMENTS:

- Have the ability to descend and climb into manholes, pump stations and vaults.
- Have the ability to lift 50 pounds.
- Have adequate respiratory function to utilize a breathing apparatus.
- The ability to work independently without supervision.

Disclaimer: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, requirements or knowledge, skills and abilities.

Water and Wastewater Operator

Position opens May 29th, 2018

Publish:

Morgan County News; June 1st and June 8th

Utah Leagues of Cities and Towns – Job Board

Rural Water Association of Utah – Jamie will send over

Open until filled

First deadline is June 15th at close of business

1st review on June 18th

Possible interviews – June 27th-29th