



## *Morgan City Corporation*

90 West Young Street P.O. Box 1085 Morgan, Utah 84050 (801) 829-3461

Dear Vendor,

Our 4<sup>th</sup> of July Celebration is fast approaching, and we would like to invite you to be a vendor at our event!

The booth fee for retail vendors is \$50 for a 10' X 10' or \$75 for 10' X 20' space. Food vendors pay \$75 for their space. The booth fee for fundraisers such as Relay for Life, school teams, and other non-profit organizations is \$25. A maximum of 5 fundraising booths will be allowed with no duplicates. Electricity is also available for a limited number of retail spaces and is an additional \$20. If you need electricity, please make sure it is noted on your application. (PLEASE NOTE: If you are a food vendor, you will need to obtain a Temporary Food Establishment permit from Weber/Morgan Health and don't forget your Food Handler's permit. We will be passing out the Utah State Sales Tax forms the day of the event. All retail vendors will be required to send in any sales tax collected directly to the Utah State Sales Tax Commission.

Set up for all vendors is from 7:00 am to 9:00 am at Riverside Park in Morgan, and the hours for the public are 10:30 am to 3 pm. The 4<sup>th</sup> of July Celebration is a big part of our community and attended by families near and far. So come join the fun and excitement of the July 4<sup>th</sup> Celebration!

For more information, visit our website at <http://morgancityut.org/4th-of-july/>. See you on the 4<sup>th</sup>!

Thank you!  
Shayla Hurlbut  
Community & Economic Development Director  
801-564-4701  
[shurlbut@qwestoffice.net](mailto:shurlbut@qwestoffice.net)

## *Morgan City 4<sup>th</sup> of July Participant Agreement*

**Vendor Name:** \_\_\_\_\_

**Person Responsible for Booth:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

**Booth Description:** \_\_\_\_\_

**Fees:** Booth rentals start at \$50 for a 10' X 10' space, \$75 for a 10' X 20' space. Food Vendor space is \$75. Electric is also available for an additional \$20. The booth fee for fundraisers such as Relay for Life, school teams, etc. will be \$25. A maximum of 5 fundraising booths will be allowed with no duplicates.

**Food Vendors:** if you are selling commercially pre-packed food, no permit is required. Food may not be prepared at home and sold. If you are handing or preparing any food, you are required to have two permits from the Weber/Morgan Health Department; a temporary food establishment permit and one food handler's permit for at least one member of your food handling staff. Inspectors will be on site to ensure that vendors are in compliance. If not in compliance, you risk being shut down.

**Day of the event:** You are responsible for set-up/take down and CLEAN UP your vendor area. You will be responsible to recruit your own volunteers to run your vendor area. Morgan City will provide bathroom facilities, trash cans and power (if needed) for your booth. Vendors are expected to remain in place for the duration of the event.

**Canopies:** Canopies 10x10 ft or smaller are acceptable for use in the 10x10 space. A base weight is MANDATORY for EACH LEG of your canopy. Please follow your canopy manufacturer's requirements. If you do not have proper weights in place at the start of the event, you will not be allowed to use your canopy.

I will need the following:

- 10' X 10' space - \$50
- 10' X 20' space - \$75
- Food Vendor Booth - \$75
- Electricity (limited number of spaces) - \$20

Total Due: \_\_\_\_\_

I/We agree with the terms of this agreement:

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



PO Box 1085  
Morgan City, UT 84050

## Vendor Permit Form

Name: \_\_\_\_\_

Event Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Federal ID #, Utah Sales Tax # or SSN: \_\_\_\_\_

Description of Products or Services for Sale: \_\_\_\_\_

For Food Vendors - Please list the name of the Person-in-charge with Food Handlers Permit:

Please Attach Photocopy of Food Handler's Certificate & contact the Weber-Morgan Health Department for your Temporary Food Establishment Permit (801.399.7160)  
[www.webermorganhealth.org](http://www.webermorganhealth.org)

Return application to: Morgan City Corporation  
PO Box 1085  
Morgan UT, 84050

For more information: Shayla Hurlbut – Community & Economic Development Director  
[shurlbut@qwestoffice.net](mailto:shurlbut@qwestoffice.net)  
801-564-4701

VENDOR INDEMNIFICATION / HOLD HARMLESS AGREEMENT CLAUSE

As the duly authorized agent of \_\_\_\_\_ (hereinafter, "Vendor") I herewith agree to indemnify and hold Morgan City Corporation (herein after "City"), its officers, agents, officials and employees, harmless from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of the Vendor, Vendor's officers, officials, agents, or employees, City, or its officer's, officials, agents, or employees, or any person or persons.

Vendor warrants that Vendor has acquired and will maintain Liability Insurance sufficient to support the promises, releases and waivers contained in this agreement.

Vendor acknowledges that Vendor has been advised to consult legal counsel and have had the opportunity to consult with legal counsel prior to entering into this release of liability.

Vendor understands and agrees that, by signing this Hold Harmless agreement, that Vendor relinquishes all rights or claims to adjudication or recourse to which Vendor may be entitled in relation to any liability arising under this contract. Vendor also expressly acknowledges and agrees that this 'Hold Harmless' agreement applies to Third Party claims arising from any of the above activities.

Vendor warrants that Vendor enters into this agreement with full knowledge of the meaning and future effect of the promises, releases and waivers contained herein.

Vendor warrants that Vendor has entered into the releases and waivers contained in this Agreement voluntarily and makes them without any duress or undue influence of any nature by any person or entity.

Vendor agrees to assume all risk, chance or hazard that any loss sustained by Vendor or any other person or entity may be greater or more extensive than is known, anticipated or expected.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Contractor