

# ***STARTING A NEW BUSINESS IN MORGAN CITY?***



**We would like to help make sure your business experience in  
Morgan City is a successful one!**

## Basic Guideline:

- Check if your business is an allowed use in the zone that you have chosen prior to leasing or purchasing.
  - Morgan City website: [www.morgancityut.org/zoning-maps/](http://www.morgancityut.org/zoning-maps/)
    - **Codes:** 10-18-16: COMMERCIAL/MANUFACTURING LAND USE CLASSIFICATIONS; TABLE 4-2.
    - Call Planning and Zoning Department (801) 829-3461 ext.1065
  
- The Morgan City Building inspector must be contacted to ensure the building is in compliance with the desired business to be conducted.
  - Mark Schmid (801) 829-3461 ext 1078
  - Not every building is suited for every use. Changing the use for a building often triggers code issues (sometimes costly) that need to be discussed and understood, prior to purchasing or leasing.
  - If any remodeling is to be done, a building permit must be issued.

- If your business is located in the historic district, including Commercial Street, please review the historic overlay document prior to any proposed work on the façade or signage.
  - Historic Committee - Teresa Shope (801) 829-3461 Ext. 1
  
- It is required to have a Morgan City Business license to conduct any business within the City limits.
  - Licensing Official- Stephanie Roos (801) 829-3461 Ext. 2
  - Contact the Morgan City office for requirements.
  - Complete the application and pay the required fee.
  
- If you chose to have a business operated in your home, a home occupation application needs to be filled out, pay the processing fee and receive an approval by the Planning Commission prior to the issuing of a Business License.
  
- We encourage you to visit ***NORTHFRONT*** Business Resource Center at 318 E. 300 N. in Morgan. (801-593-2290) They will help connect you with the services and resources needed to start, manage and expand your business.

Thank you for your interest in basing your business here in Morgan City. Please do not hesitate to contact our staff regarding any questions you need answered.

**Teresa Shope** Deputy Treasurer/Planning & Zoning  
801-829-3461 Ext. 1 [teresas@qwestoffice.net](mailto:teresas@qwestoffice.net)

**Stephanie Howard** Deputy Recorder/Business Licensing  
801-829-3461 Ext. 2 [sroos@qwestoffice.net](mailto:sroos@qwestoffice.net)

**Morgan City Corporation - 90 W. Young Street - PO Box 1085, Morgan, UT 84050**  
**(801)829-3461 - [www.morgancityut.org](http://www.morgancityut.org)**